The Music Center Music Lesson Policy

Topsham Fair Mall, Topsham, ME
www.themusiccenter.net
207- 725 - 6161

_____Tuition:
initials

1. There are two ways to purchase lessons at The Music Center (TMC): either as a One-Time Lesson or as a Regular Enrolled Student. Lessons are blocked out by the half-hour.
2. One-Time Lessons cost $40. The lesson is scheduled at the availability of an instructor and does not reserve any future lesson time.
3. Regular Enrolled Students reserve an ongoing appointment to meet one-on-one with the same instructor at the same time each week for the flat monthly fee of $116. This enrollment fee is based on a year worth of lessons (46 - 48 lessons.) It is paid to TMC through automatic charges to a credit or debit card on the 1st of every month while 9enrolled. This monthly rate represents a saving of $57.33 per month ($688 per year.)
4. When initially enrolling as a regular student you will be charged $29 for each lesson in that month plus a $5 processing fee. If your card is declined, not kept up to date, etc. you will be charged a $5 processing fee every time we have to manually charge a card or update card information. If you notify us prior to an automatic charge with updated card information, the $5 fee will be waived.
5. If you do not wish to have automatic charges to your card, you MUST pay the $40 one-time lesson rate.
6. TMC does not give refunds for lessons. Lesson fees may not be used for store purchases.
7. Lesson Credits may be passed on to someone else or converted to gift lessons

_____Ending Lessons:
initials

8. TMC cancellation notice must be filled out and signed. Verbal notice does not qualify to end lessons.
9. We require a full 15 day notice to stop automatic lesson payments. This means that if notice is not received by the 14th of the month you will be charged $116 on the 1st of the next calendar month even if you stop coming to lessons.

_____Rescheduling and Make-up Lessons:
initials

10. As a courtesy, please call your teacher or TMC if you will be absent for any reason.
11. Part of being an enrolled student at the $29 a lesson rate is keeping your weekly appointment. TMC or your teacher is not required to give you a rescheduled or make-up lesson when you cancel – for any reason.
12. However, individual teachers may, at their discretion and availability, offer you a rescheduled lesson if you have an occasional planned absence.
13. Scheduled lesson breaks (see TMC Lesson Calendar) do not qualify you for "make-up" lessons. Your rate for lessons is part of TMC's pro-rated tuition fee, even though lessons are paid on a monthly basis.

_____Weather & Teacher Cancellations:
initials

14. If your teacher needs to cancel for any reason, a rescheduled lesson will be offered.
15. Our teachers are allowed four unpaid weeks off per year, these are considered "scheduled" breaks and do not qualify you for make-up lessons. Some months you will receive 5 lessons for the same rate as a 4 lesson month. There will never be a month when you receive less than 3 scheduled lessons. Please study TMC Lesson Calendar for details.
16. During unsafe winter driving, lessons will be held virtually (using Skype or Zoom). Your teacher will contact you with details. If the power is out, your teacher will work out a reschedule time with you.

I understand and agree with The Music Center Music Lesson Policy as long as I or my child is a student.

_____	_____	_____
Print Full Name	Signature	Date