

The Music Center  
149 Maine Street  
Brunswick ME 04011  
207-725-6161  
[www.themusiccenter.net](http://www.themusiccenter.net)

## Private Lesson Policies

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### SCHEDULE:

**Students reserve an ongoing appointment, to meet one-on-one with the same instructor at the same time each week.**

Lesson appointments are blocked out in half-hour segments  
We *only* accept students who commit to ongoing appointments  
(the minimum reservation is four lessons pre-paid)

### TUITION:

**A flat monthly fee (per half-hour slot) reserves all your appointments**  
**This is paid to The Music Center through automatic drafts to a credit or debit card.**  
Our flat fee is something like "membership dues" – it is NOT affected by your attendance rate.  
Our aim is to keep Student/Teacher relationships clear of financial issues.  
Please do *not* ask our instructors for credits or refunds when you don't keep your appointments.

### MAKEUPS:

**Students may reschedule ONE regular appointment per calendar month**  
**IF they provide seven days notice (i.e. tell us at or before the *previous* lesson)**  
*We can only guarantee availability at your reserved time*  
*It is the student's responsibility to check the schedule for makeup times*  
*Makeups are forfeited if a mutually convenient time is not found after 21 days.*  
Please note that we have a fairly STRICT makeup policy  
Regular weekly attendance is the *only* way lessons ever contribute to musical growth.

### Store & Teacher Cancellations:

(1) Semester Breaks  
**Instructors schedule four unpaid weeks off per year (which are not made up)**  
This is *already* averaged out of the flat monthly rate (some months you'll get 5 appointments)  
Please see our calendar (separate sheet) for details.

(2) Winter Storms  
**The Music Center does not hold lessons during unsafe winter driving.**  
We follow Brunswick school storm cancelations, unless you hear otherwise directly from us.  
Storm cancelations (and other "acts of god") cannot be made up.

(3) Miscellaneous  
Any other time a teacher cannot make an appointment, the teacher may:  
(a) schedule a sub, or (b) offer an additional makeup (which *won't* expire).  
**Please understand that we have no provision for "credits" to future months.**